

# Managing Discussions

You can perform the following operations on talks and your comments:

- [Editing Comments](#)
- [Deleting Comments](#)
- [Resolving Discussions](#)
- [Restoring Resolved Discussions](#)
- [Archiving and Restoring Archived Discussions](#)



Starting from Talk 2.5.0, you can edit and delete comments; resolve, archive and restore archived discussions both in **View** and **Edit** modes.

## Editing Comments

1. Select the appropriate discussion.



**Peter Jacobs** Feb 20, 2015 16:37 [Resolve](#)

Have you read this, [Sandy Miller](#)

**Sandy Miller** Feb 20, 2015 16:50

Yes, it's pretty awesome!

[Edit](#) [Delete](#)

Write a comment...

2. Click **Edit** below your comment, make changes to it and click **Save**.

This screenshot shows a comment by Peter Jacobs from Feb 20, 2015 16:37, asking if Sandy Miller has read a link. Below it is a comment by Sandy Miller from Feb 20, 2015 16:50, which is currently in an edit state. The edit box contains the text "Yes, it's pretty awesome! That's exactly what we need." and has "Save" and "Cancel" buttons. At the bottom is a text input field labeled "Write a comment..."

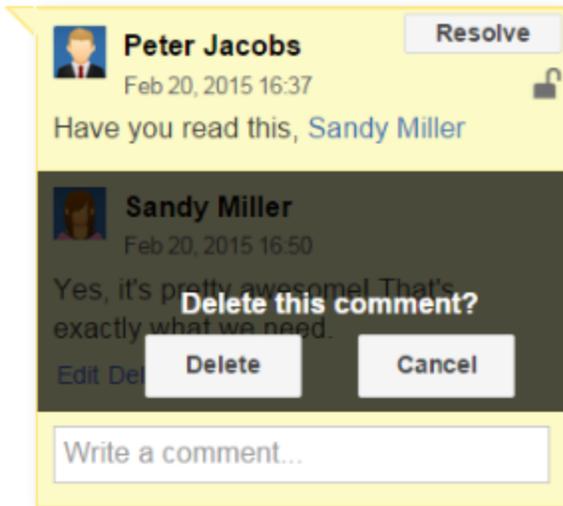
This screenshot shows the same comment thread as above. The comment by Sandy Miller is now published and shows "Edit" and "Delete" links below the text "Yes, it's pretty awesome! That's exactly what we need." The "Write a comment..." input field is also present at the bottom.

## Deleting Comments

1. Select the appropriate discussion.
2. Click **Delete** below your comment and confirm its removal.



When the discussion contains a single comment, and you decide to delete this comment, you will be prompted to resolve the entire discussion.



## Resolving Discussions

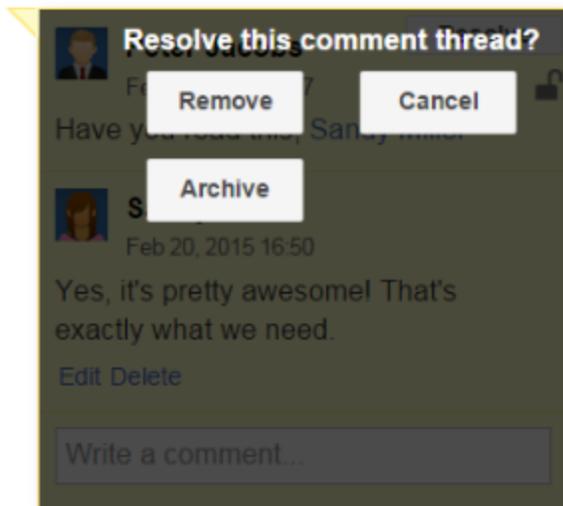
1. Select the appropriate discussion.
2. In the top right corner of the discussion, locate the **Resolve** button and click it.
3. In the prompted form, choose **Remove**.



After resolving, the discussion is removed from the page. All the page watchers will receive a notification that the discussion was resolved.

Starting from Talk Add-on 1.7.10, the discussion can be found in the page history if you open the page version where the talk was not resolved.

Starting from Talk Add-on 2.2.0, you are able to archive discussion without removing it (see details below on this page)



## Restoring Resolved Discussions

If you have accidentally resolved the discussion or you need to restore the discussion resolved by another user, you should follow these steps:

1. Open the appropriate page.
2. Click **Tools** and select **Page History**.

3. In the page history, locate the page version which is prior to the version with the note 'Talk discussion resolved'.

The screenshot shows the Confluence 'Page History' interface. At the top, there's a navigation bar with 'Confluence', 'Spaces', 'People', and 'Create'. Below that, the breadcrumb is 'Pages / Talk / Efficient Communication in Confluence'. The main heading is 'Page History'. A 'Compare selected versions' button is present. The table below lists versions with columns for Version, Date, Changed By, and Operations. The current version is v. 5, and v. 4 is highlighted with a green box.

Version	Date	Changed By	Operations
<input type="checkbox"/> CURRENT (v. 5)	Feb 20, 2015 16:54	<a href="#">Sandy Miller</a> Talk discussion resolved	
<input type="checkbox"/> v. 4	Feb 20, 2015 16:38	<a href="#">Peter Jacobs</a>	<a href="#">Restore this version</a>
<input type="checkbox"/> v. 3	Feb 19, 2015 22:25	<a href="#">Peter Jacobs</a>	<a href="#">Restore this version</a>
<input type="checkbox"/> v. 2	Feb 19, 2015 21:54	<a href="#">Katerina Kolina</a>	<a href="#">Restore this version</a>
<input type="checkbox"/> v. 1	Feb 10, 2015 14:08	<a href="#">Katerina Kolina</a>	<a href="#">Restore this version</a>

Return to Page Information

4. Click the **Restore this version** link.
5. The page with the talk discussion will be restored so you can continue this discussion.

When you revert to the older page version, the page contents that have been added since then will be removed. You will get the page that contains information available before the talk had been resolved.

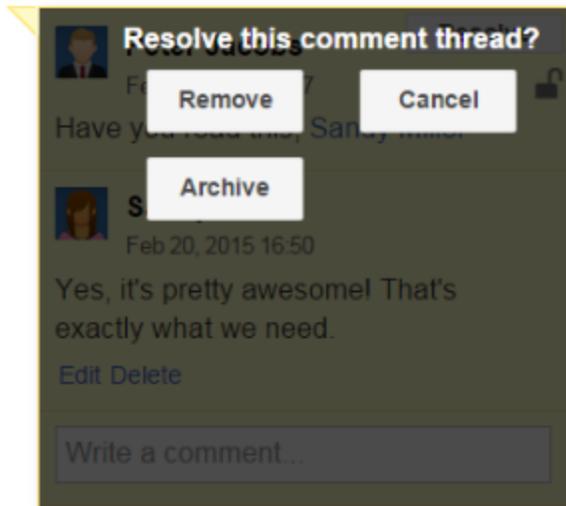
The screenshot shows a discussion thread with three messages:

- Peter Jacobs** (Feb 20, 2015 16:37): Have you read this, [Sandy Miller](#)
- Sandy Miller** (Feb 20, 2015 16:50): Yes, it's pretty awesome! That's exactly what we need.
- Sandy Miller** (Feb 20, 2015 16:54): *Marked as resolved*

## Archiving and Restoring Archived Discussions

To archive a discussion:

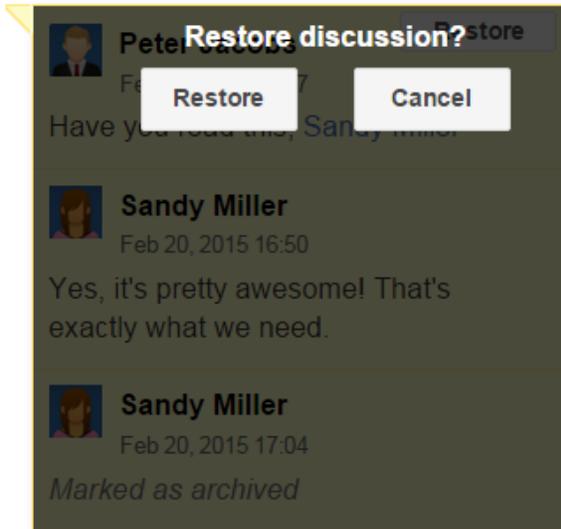
1. Click **Resolve** in the discussion cloud.
2. Click **Archive** in the appeared window.



The discussion cloud disappears from the page and the icon of this discussion changes to . An automatic comment 'Marked as archived' is added. To resume an archived discussion:

1. Click its icon on the page.
2. Click **Restore** in the discussion cloud and confirm restoring.





The discussion is again visible on the sidebar by default.

