

Starting Discussions and Suggestions in 'Edit' Mode

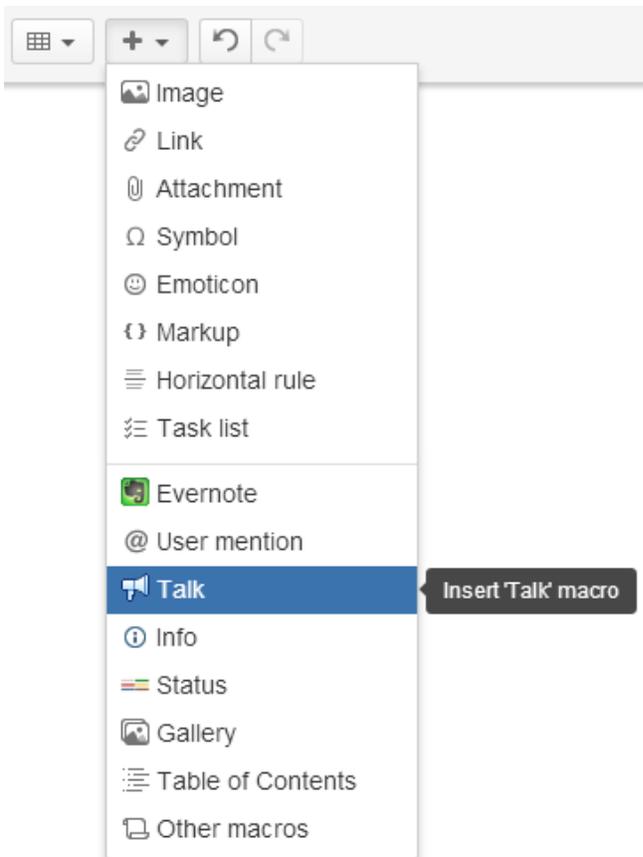
 In Edit mode, talks can be added **anywhere** on Confluence pages, including in the middle of the sentence.

- Via Insert menu
 - Talk Inline Comments
 - Talk Suggestions
- Keyboard Shortcuts
- Using autocomplete
- Via button in the editor toolbar

Via Insert menu

Talk Inline Comments

1. Open the page on which you want to start a discussion and switch to the **Edit** mode.
2. Click where you want to add an inline comment.
3. Select **Talk** from the **Insert** menu, or use the keyboard shortcut **Ctrl+Alt+D**.



4. **Enter** your comment and click **Save**. You will see the Talk icon  next to the commented part, and your comment will be displayed to the right of the page content.

 Instead of clicking Save, you can use the keyboard shortcut **Ctrl+Enter**.

If you want to mention someone, type @ and start typing their name. Choose the person you want to mention from the list of suggestions. That user will become the the **watcher** of this page and will be receiving notifications when new talks are created or new replies are added on this page.

To insert links to other Confluence pages in a comment, press [and type a page name or paste a page URL to a comment. [Learn more](#) about adding links in comments.

You can use wiki markup to format the entered text, please see [this](#) page for more info.

So it is an ideal solution for editors and technical writers and also for other people who work actively with documentation. The add-on allows you to put special placeholders while editing or viewing page contents, and then you can quickly add comments or requests, mention users, use wiki markup for styling and highlighting.

You can add talks while viewing or editing your pages, the talk appears on the page and your colleagues can instantly post replies or add comments.

The add-on also allows you to restrict access to some talks to the appropriate colleagues of yours. So you can discuss some things on the page with the narrow group of people or even add personal notes or remarks for yourself. Even the space administrator will not be able to view such talks.

You can always disable insertion of talks in the view mode by pressing the hotkey or selecting the corresponding option. You can also collapse the sidebar with talks when you need more room on the page. In the upcoming release the add-on will receive functionality of real-time talk update, so you will get immediate talk updates when viewing Confluence pages. You can vote for this feature in our Feedback system.

Pros	Cons
<ul style="list-style-type: none"> Excellent inline comment tool Intuitive Interface Talk history Adding talks in view and edit modes Workbox and email notifications Viewing restrictions Wiki markup support and user mentions 	<ul style="list-style-type: none"> Not realtime communication tool Impossibility to attach files

What did you change? Notify watchers

5. **Save** your page. A timestamped comment is now posted on the page and is visible to other Confluence users who can access this page and have permissions to view the discussion (more about [Managing Permissions](#)).

i All users mentioned in a comment will get both a [Workbox](#) and an email notification about a new discussion. You will get Workbox and email notifications about new comments posted in the discussion, if the **Autowatch** option is enabled in your Confluence user profile.

So it is an ideal solution for editors and technical writers and also for other people who work actively with documentation. The add-on allows you to put special placeholders while editing or viewing page contents, and then you can quickly add comments or requests, mention users, use wiki markup for styling and highlighting.

You can add talks while viewing or editing your pages, the talk appears on the page and your colleagues can instantly post replies or add comments.

The add-on also allows you to restrict access to some talks to the appropriate colleagues of yours. So you can discuss some things on the page with the narrow group of people or even add personal notes or remarks for yourself. Even the space administrator will not be able to view such talks.

You can always disable insertion of talks in the view mode by pressing the hotkey or selecting the corresponding option. You can also collapse the sidebar with talks when you need more room on the page. In the upcoming release the add-on will receive functionality of real-time talk update, so you will get immediate talk updates when viewing Confluence pages. You can vote for this feature in our Feedback system.

Pros	Cons
<ul style="list-style-type: none"> Excellent inline comment tool Intuitive Interface Talk history Adding talks in view and edit modes Workbox and email notifications Viewing restrictions Wiki markup support and user mentions 	<ul style="list-style-type: none"> Not realtime communication tool Impossibility to attach files

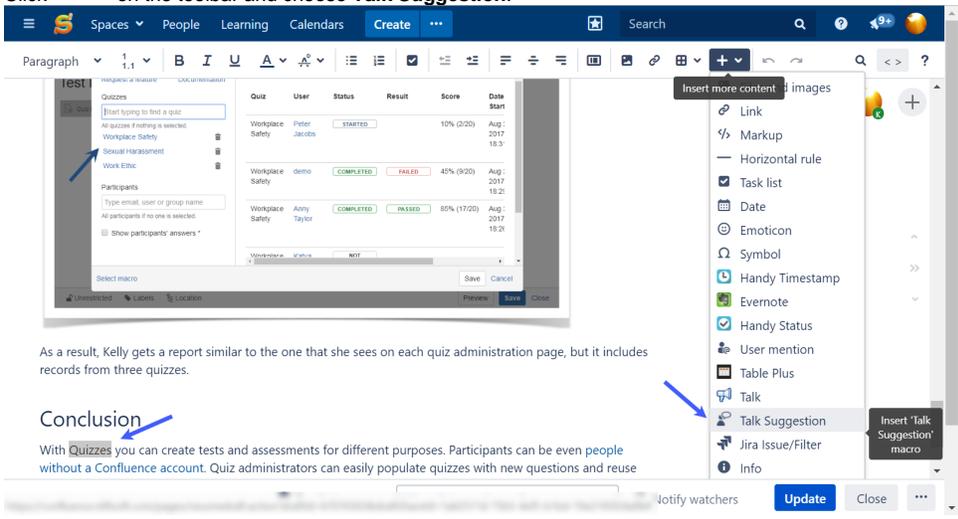
Peter Jacobs
Feb 20, 2015 10:37
Have you read this, Sandy Miller

Talk Suggestions

To add a suggestion while editing a page:

1. **Select the text** you want to suggest to change.

2. Click **+** on the toolbar and choose **Talk Suggestion**.

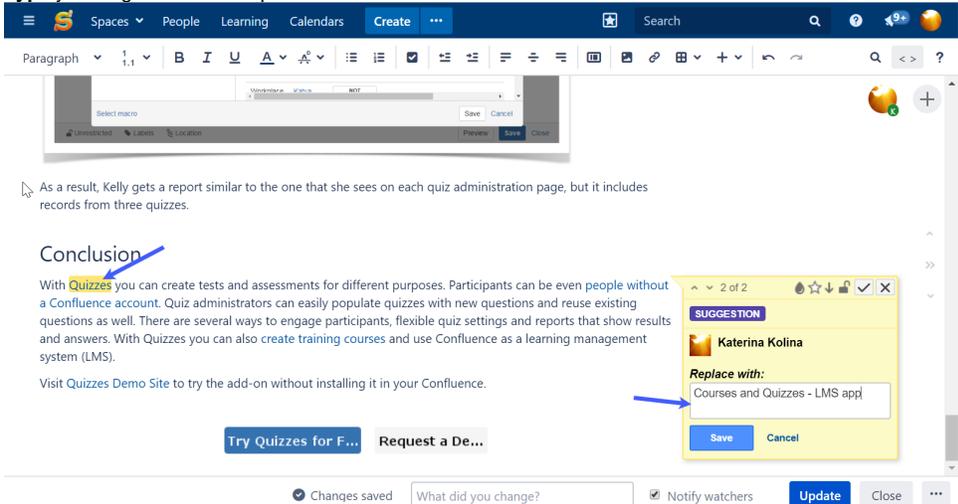


As a result, Kelly gets a report similar to the one that she sees on each quiz administration page, but it includes records from three quizzes.

Conclusion

With **Quizzes** you can create tests and assessments for different purposes. Participants can be even people without a Confluence account. Quiz administrators can easily populate quizzes with new questions and reuse

3. Type your suggestion in the input and **Save**.



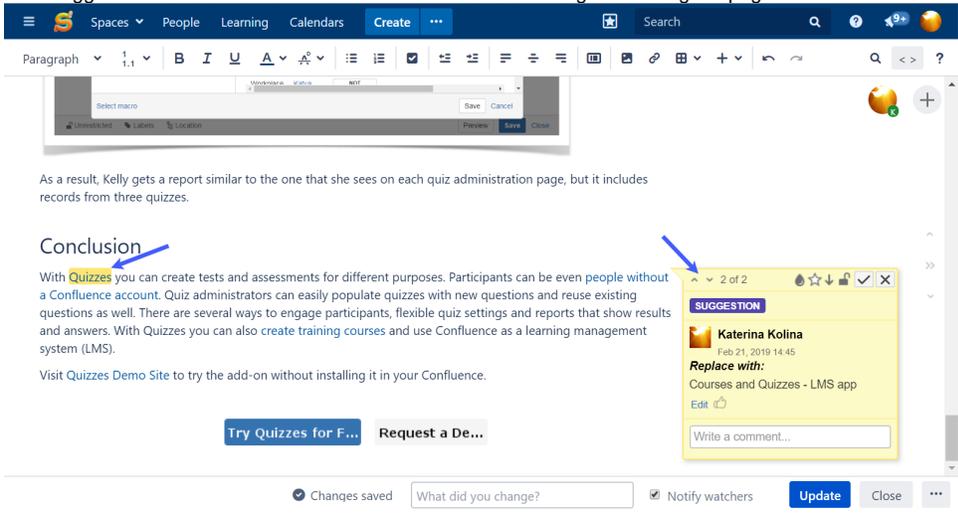
As a result, Kelly gets a report similar to the one that she sees on each quiz administration page, but it includes records from three quizzes.

Conclusion

With **Quizzes** you can create tests and assessments for different purposes. Participants can be even people without a Confluence account. Quiz administrators can easily populate quizzes with new questions and reuse existing questions as well. There are several ways to engage participants, flexible quiz settings and reports that show results and answers. With Quizzes you can also create training courses and use Confluence as a learning management system (LMS).

Visit Quizzes Demo Site to try the add-on without installing it in your Confluence.

4. Your suggestion will be shown on the sidebar – both while viewing and editing the page.



As a result, Kelly gets a report similar to the one that she sees on each quiz administration page, but it includes records from three quizzes.

Conclusion

With **Quizzes** you can create tests and assessments for different purposes. Participants can be even people without a Confluence account. Quiz administrators can easily populate quizzes with new questions and reuse existing questions as well. There are several ways to engage participants, flexible quiz settings and reports that show results and answers. With Quizzes you can also create training courses and use Confluence as a learning management system (LMS).

Visit Quizzes Demo Site to try the add-on without installing it in your Confluence.

Keyboard Shortcuts

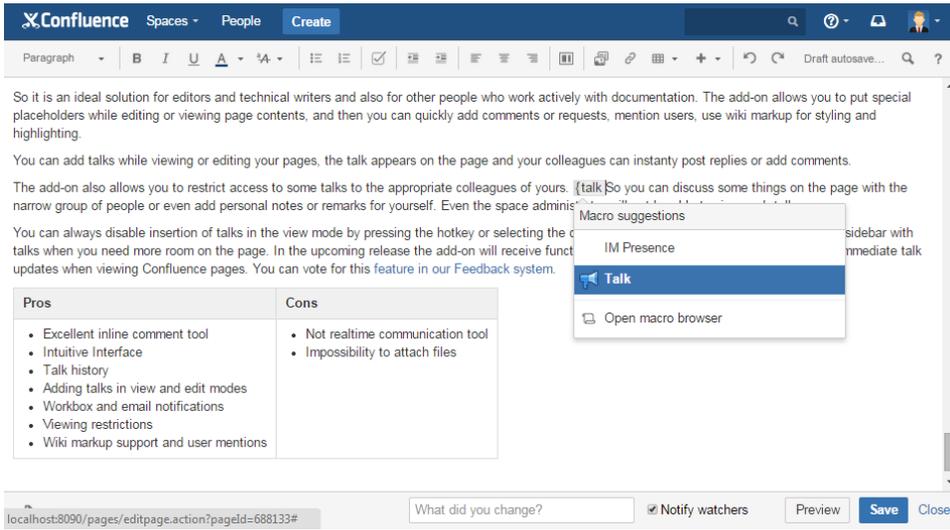
You can use keyboard shortcuts in the editor:

- **Ctrl+Alt+C** – add a Talk inline comment in the editor
- **Ctrl+Alt+S** – add a Talk suggestion in the editor

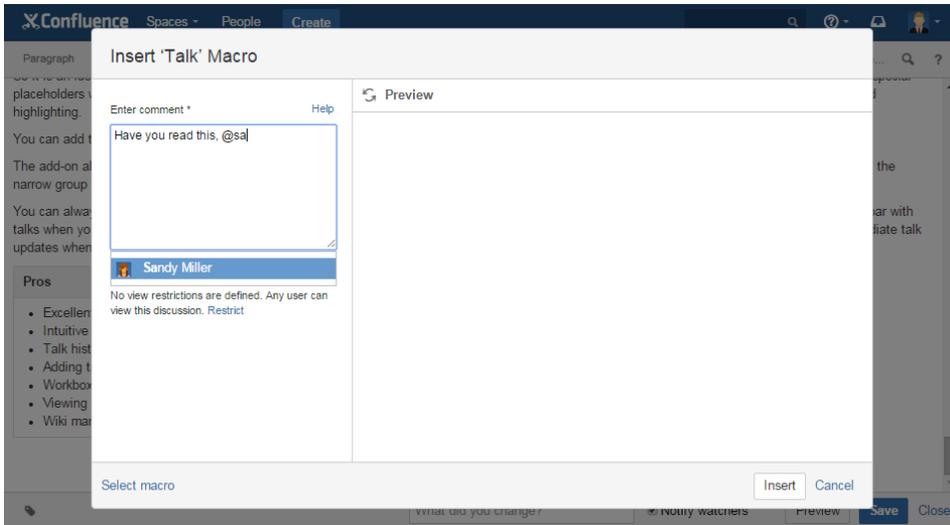
Using autocomplete

You can use **autocomplete** to add Talk inline comments in Edit mode.

1. Click where you want to add a comment, type **{talk}** and select **Talk** from the list of suggestions.

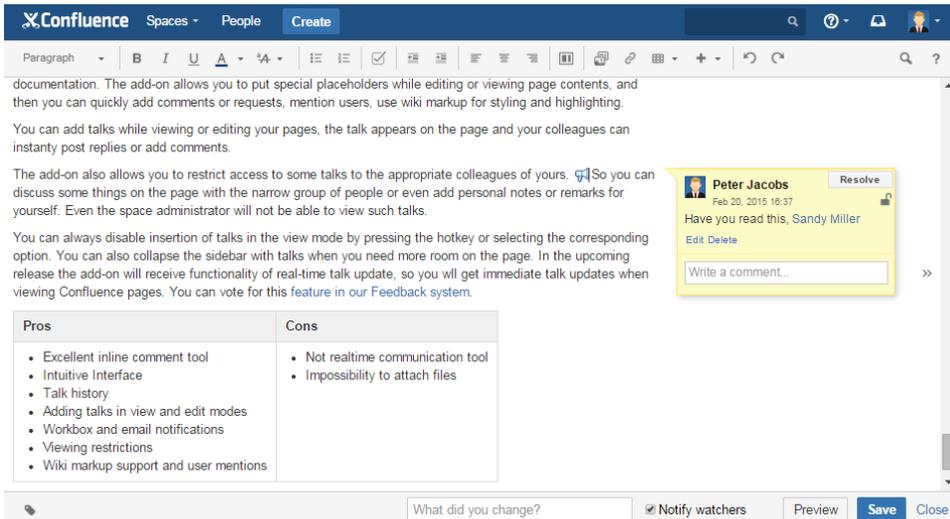


2. In the opened **Insert Talk Macro** dialog window, enter your comment in the Comment field.



3. Click **Insert**.

 Instead of clicking **Insert**, you can use the keyboard shortcut **Ctrl+Enter**.



4. **Save** your page.

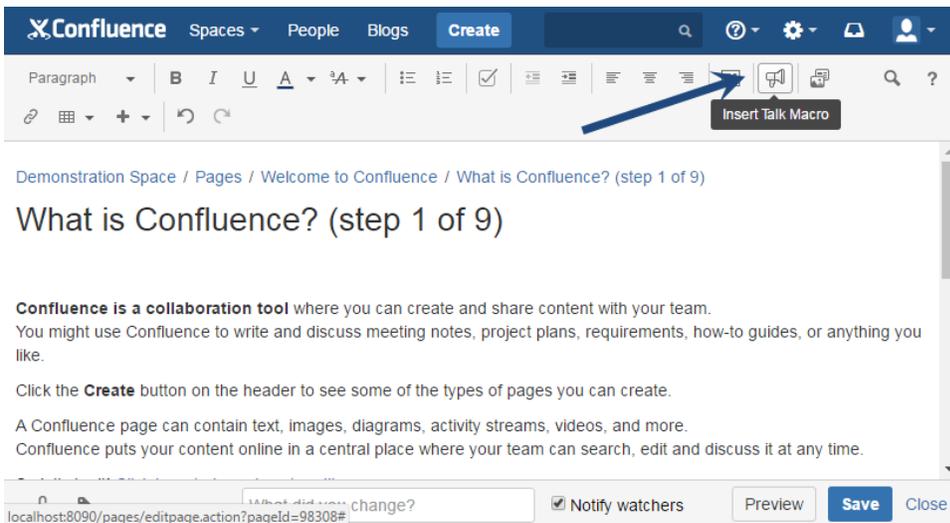
Via button in the editor toolbar

i This option is disabled by default. To enable it:

1. Go to Confluence Administration> Manage add-ons and locate Talk - Advanced Comments for Confluence.
2. Expand the list of add-on modules.
3. Enable **Talk Editor Insert Button** module.

1. Once this option is enabled, open the page on which you want to start a discussion and switch to the **Edit** mode.
2. Click where you want to add an inline comment.

3. Click  in the editor toolbar.



4. **Enter** your comment and click **Save**.
5. **Save** the page.