

Sorting, freezing and other table viewing options

On this page you will learn how to:

- Apply the default sorting order to columns
- Reset the sorting order
- Add automatic row numbering
- Add pagination to tables
- Show first N rows if not filtered
- Freeze first N rows/columns

Read more:

- [Table filtration](#)
- [Calculations in tables](#)
- [Configuring the filtration pane](#)

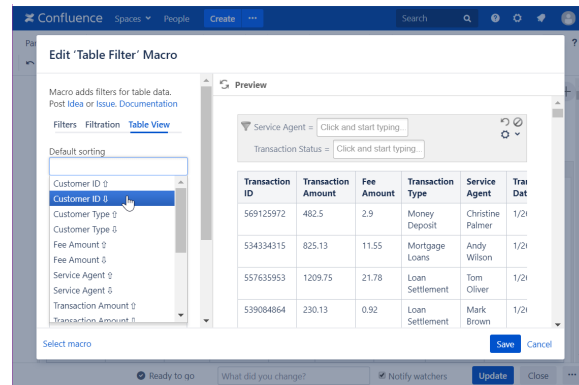
Apply the default sorting order to columns

You can sort one or multiple table columns in the ascending or descending order.

1. Switch the page to the edit mode.
2. Select the macro and click **Edit**.
3. Switch to the **Table View** tab.
4. Locate the **Default Sorting** box.
5. Click it and select the columns with the appropriate sorting order in them. Once you have saved the macro and the page, the defined sorting order is automatically applied to the selected columns.

i When the source table is the Jira Issues macro, the default sorting doesn't work because of technical limitations. You can sort the Jira Issues macro with the help of JQL.

i If you need to apply cell formatting, please use the [FORMAT WIKI function](#) in the SQL query of [Table Transformer](#).



Reset the sorting order

To reset the default sorting order applied in the page view mode for columns:

1. Open the page with the table.
2. On the filtration pane, locate and click the cogwheel icon.
3. Select **Reset column sorting**.

Financial Data

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Transaction ID	Transaction Amount	Fee Amount	Transaction	Transaction Date	Customer Type
532599942	13.25	0.21	Loan Settlem	2/6/2018	Business
51019796	13.75	0.19	Check Cas	3/14/2018	Business
501707516	14.13	0.11	Loan Settlem	4/3/2018	Business
557489049	17.75	0.07	Loan Settlem	2/7/2018	Business
548925557	21.38	0.13	Money Dep	2/17/2018	Business
509528093	23.75	0.29	Money Dep	3/1/2018	Business
581866954	26	0.42	Mortgage	2/14/2018	Personal
573827520	27.38	0.27	Mortgage	2/13/2018	Personal
530802608	28	0.39	Loan Settlement	4/24/2018	Business
529887371	30.38	0.18	Money Deposit	4/30/2018	Business
548297594	31.13	0.19	Mortgage Loans	1/29/2018	Business
553267176	36.13	0.65	Mortgage Loans	4/16/2018	Personal
537846563	36.5	0.44	Loan Settlement	4/27/2018	Personal

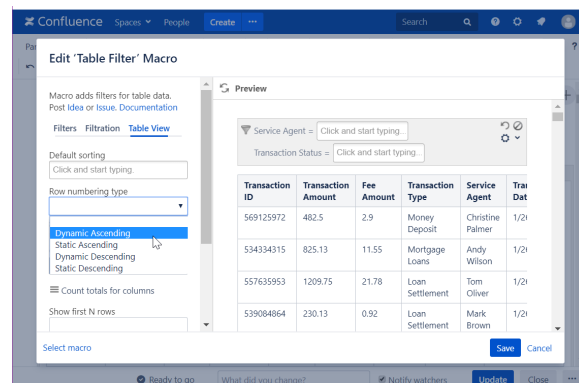
Add automatic row numbering

The app allows you to enable either dynamic or static row numbering. You can choose one of the following options:

- Dynamic
 - Ascending
 - Descending
- Static
 - Ascending
 - Descending

The difference between Dynamic and Static is the following:

- **Dynamic:** row numbering is updated each time you filter the table. So all the time your row numbers will look like 1, 2, 3 and so on.



- **Static:** rows are numbered one time and row numbers are preserved all the time you filter the table. So after filtration your rows may be numbered like 2, 5, 6, 11 and so on.

To set the option:

1. Switch the page to the edit mode.
2. Select the macro and click **Edit**.
3. Switch to the **Table View** tab.
4. Locate the **Row numbering type** box and select the appropriate row numbering option.
5. Save the macro and the page.

i If you need to apply cell formatting, please use the [FORMAT WIKI function](#) in the SQL query of [Table Transformer](#).

Add pagination to tables

1. Switch the page to the edit mode.
2. Select the macro and click **Edit**.
3. Select the **Table View** tab.
4. Locate the **Number of rows per page** option.
5. Enter the number of table rows to show per page.
6. Save the macro and page.

i The pagination option is applied to tables both in the page view and edit mode.

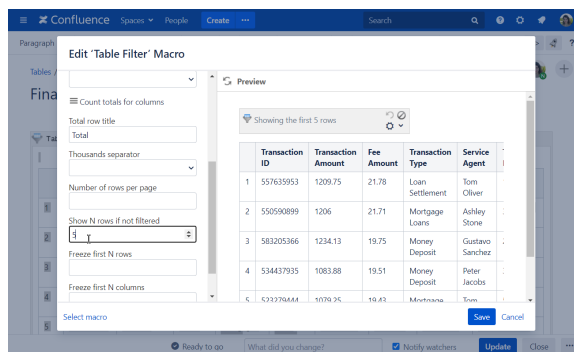
i If you need to apply cell formatting, please use the [FORMAT WIKI function](#) in the SQL query of [Table Transformer](#).

Show first N rows if not filtered

This option lets you show N number of rows when you use no filtration. If you apply some filtration criteria, the set of filtered results will be expanded to show all the matches.

1. Switch the page to the edit mode.
2. Select the macro and click **Edit**.
3. Select the **Table View** tab.
4. Locate the **Show first N rows** option.
5. Enter the number of table rows to show.
6. Save the macro and page.

i If you need to apply cell formatting, please use the [FORMAT WIKI function](#) in the SQL query of [Table Transformer](#).



Freeze first N rows/columns

1. Switch the page to edit mode.
2. Select the macro and click **Edit**.

3. Switch to the **Table View** tab.
4. Locate the **Freeze first N rows** and **Freeze first N columns** options.
5. Specify the correct number of rows and columns to freeze.
6. Save the macro and page.
7. Once you save the page, the table will automatically fit the available screen area or you can **set the table height** manually.

i If you need to apply cell formatting, please use the [FORMAT WIKI function](#) in the SQL query of [Table Transformer](#).

Transaction ID	Transaction Amount	Fee Amount	Transaction Type	Service Agent	Tran Date
523279444	1079.25	19.43	Mortgage Loans	Tom Oliver	5/24
594333627	1044.63	18.8	Check Cashing	Ashley Stone	5/4/
571026788	1097.75	17.56	Mortgage Loans	Peter Jacobs	5/6/
500765585	961.88	17.31	Mortgage Loans	Christine Palmer	5/14
616307713	1183.38	16.67	Mortgage	Christina	5/14

Watch the videos to learn more about managing filters in the page view mode and in the macro browser: