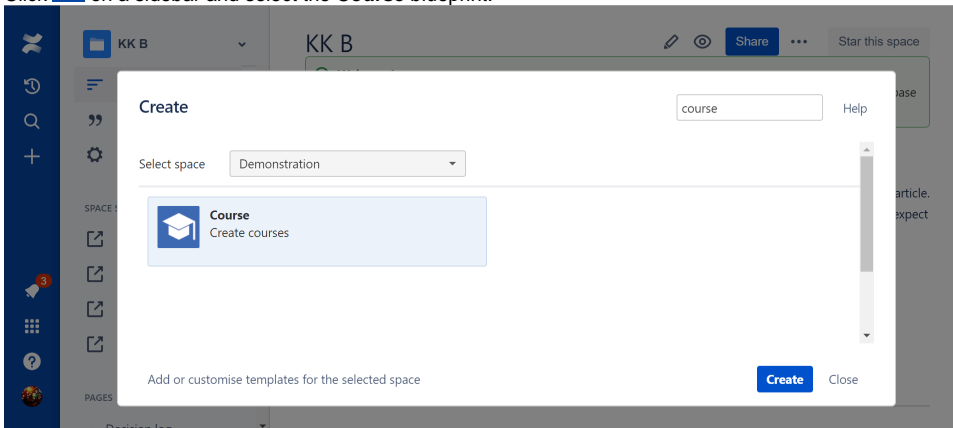# Intro to Course Management

Courses and Quizzes - LMS app for Confluence allows you to create **courses** in Confluence and enroll anyone by email. Courses are great for:
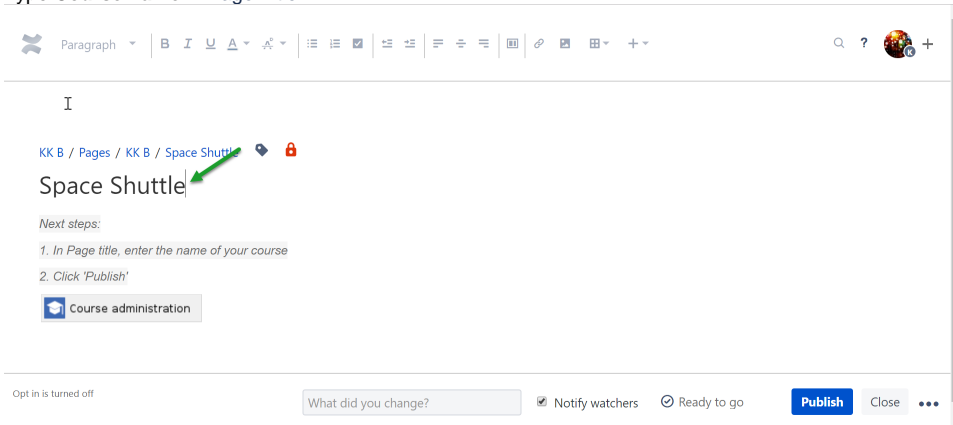
- Training and educating employees and customers
- Organizing onboarding
- Enabling knowledge transfer
- Provide self-directed learning opportunities

Create a new course

1. Click ➕ on a sidebar and select the **Course** blueprint.

2. Type **Course name** in Page Title.

3. **Publish** the page. You'll see an empty course administration page.

> ℹ️ Courses are created with **viewing restrictions**. By default, a course can be viewed only by its creator. Later on, the author can modify viewing restrictions and add grant viewing permissions to some other users or user groups, e.g. to collaborate on a course or have it reviewed by someone else.

> ⚠️ Don't remove **Quizzes for Confluence Cloud** user from course page permissions. This is the app user that is needed for courses to work.

Course content

A course consists of sections and modules:

- **Section** – a title for a subset of modules
- **Module** – a piece of course content

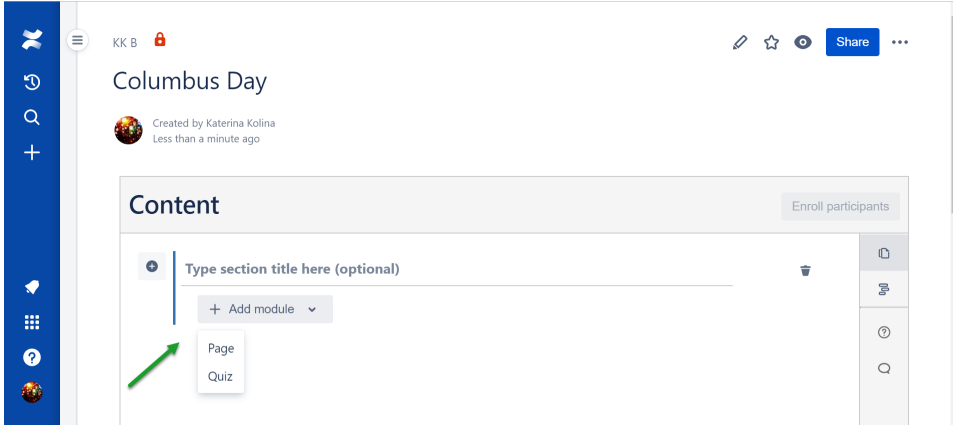## Types of modules

There are two types of modules:

- **Page** – Confluence pages are used for sharing learning material
- **Quiz** – quizzes are used for checking understanding

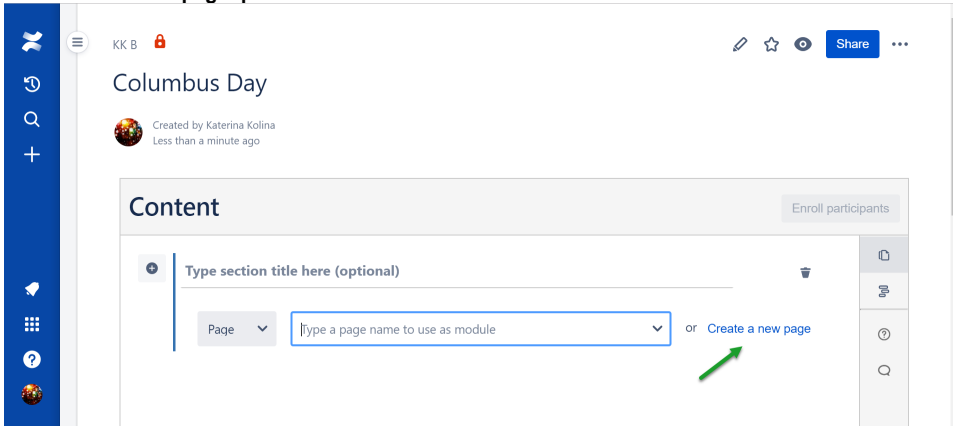It is possible to **use existing** Confluence pages and quizzes as well as create new ones.
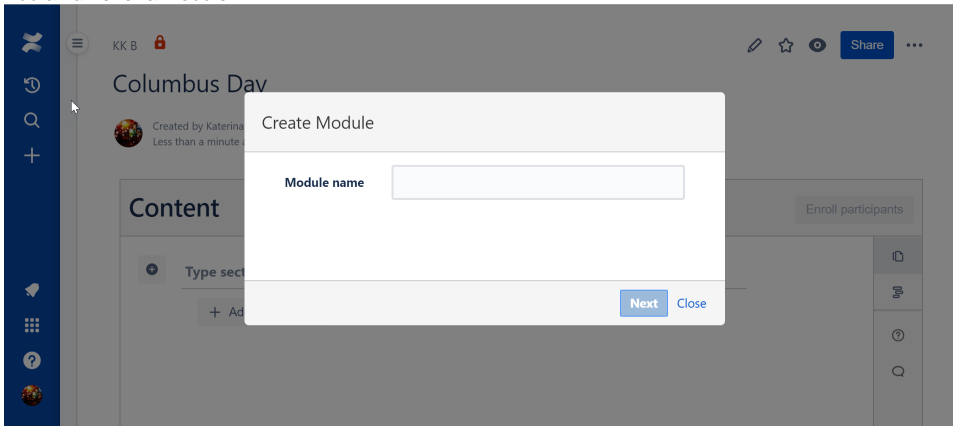
Add a module

New page or quiz

1. Click **Add module**.

2. **Select a type** – Page or quiz.
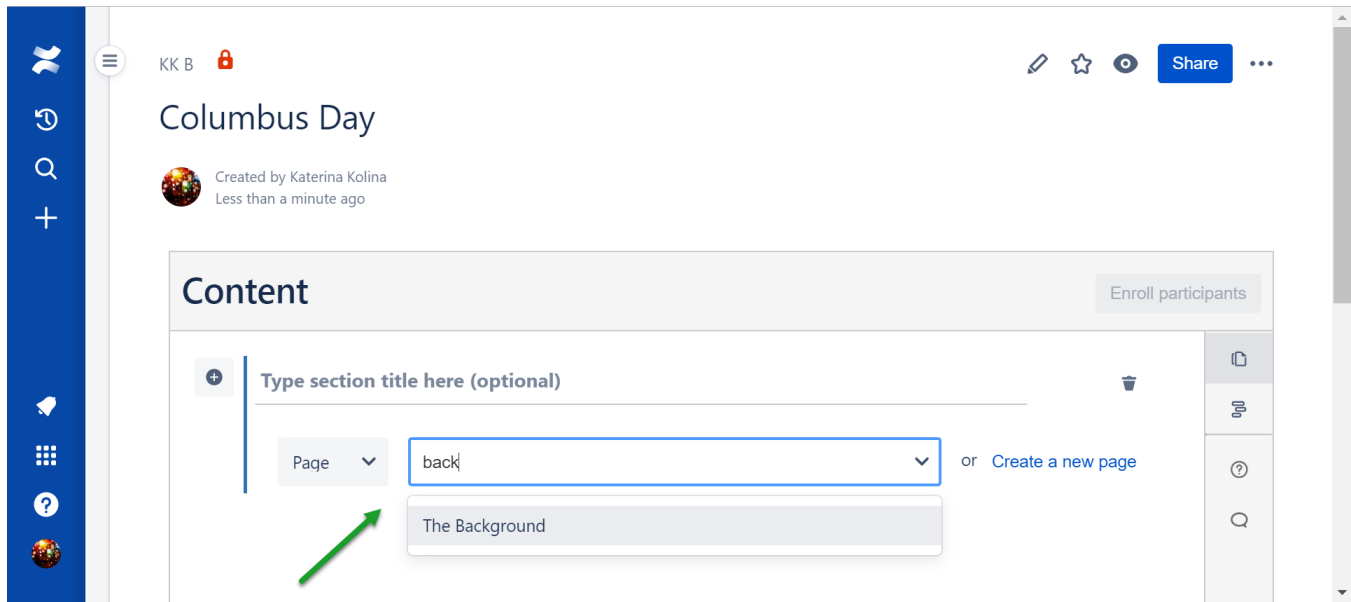3. Click **Create a new page/quiz**.

4. Add a name for a module.

5. Add content.
   a. **Page**. If you chose *Page*, add your learning material into a page body. You can use Confluence powerful editor to add formatted text, images, videos, slides, etc.
   b. **Quiz**. If you chose *Quiz*, enter a quiz name, add questions and configure quiz settings.
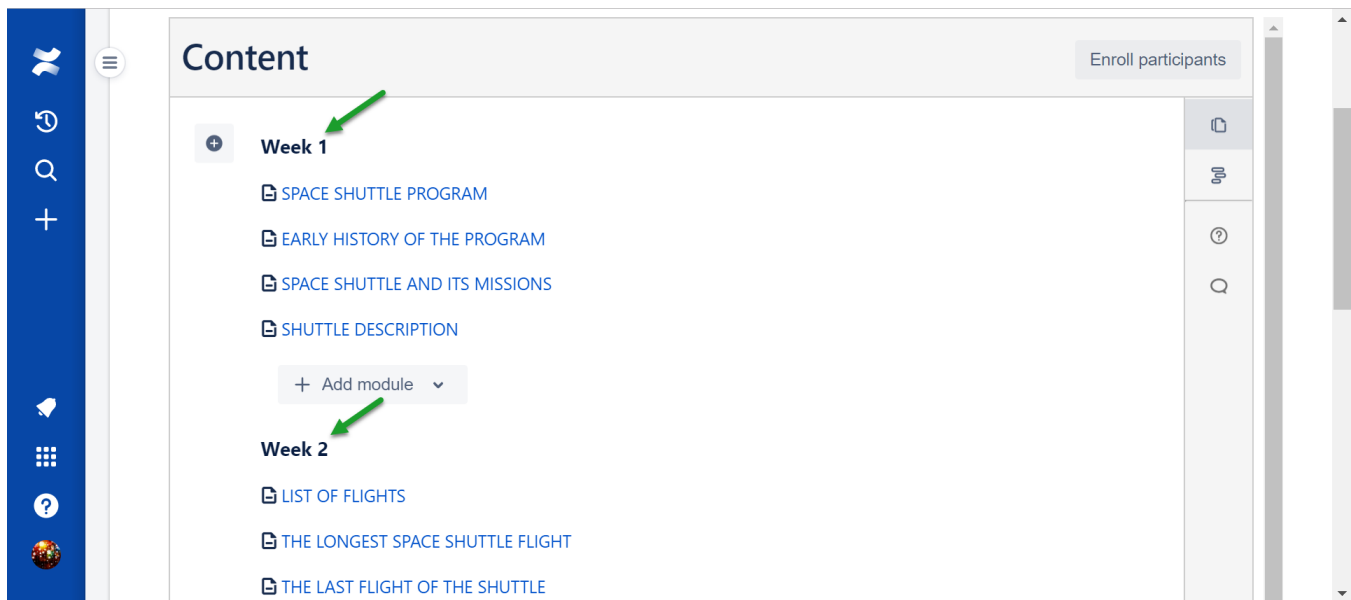6. Go back to a course administration page and add the next module.

Existing page or quiz

When adding a module, instead of clicking **Create a new page/quiz** type a name of an existing page or quiz in the field and find the needed page/quiz.

Organize modules

Use sections to arrange modules (e.g. by topic or difficulty). It's optional. You can have a course without sections.
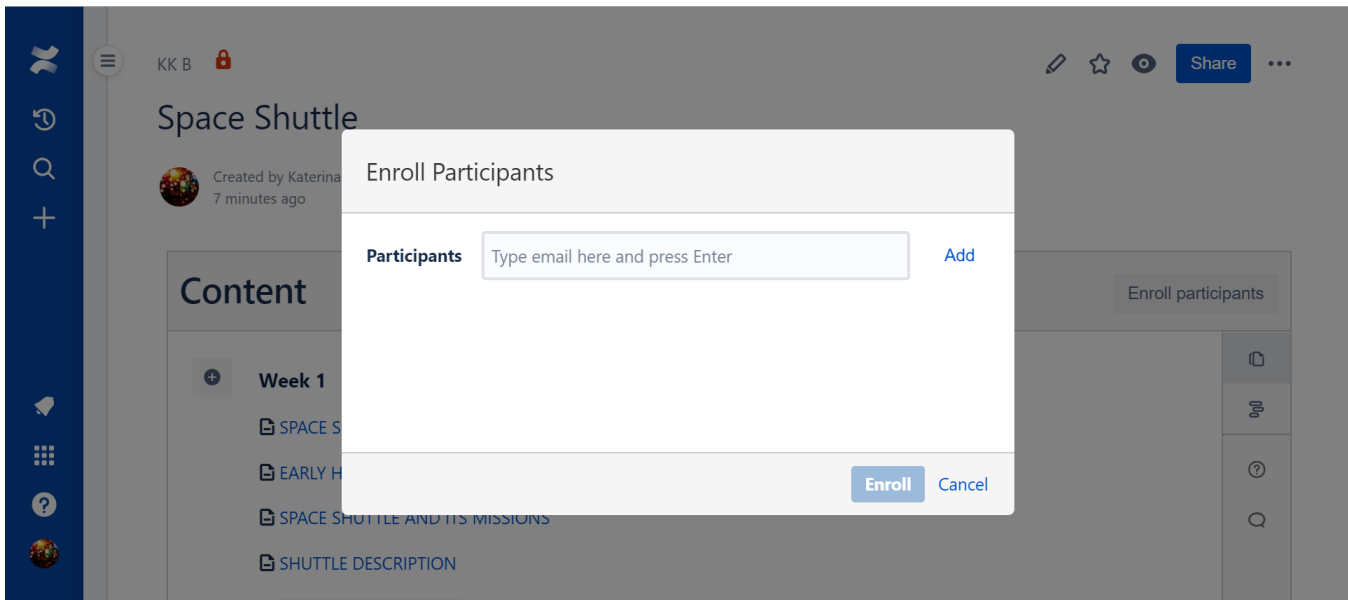

To add a new section, click .

Enroll to course

To enroll participants to a course, click the **Enroll participants** button on a course administration page.

In the **Enroll Participants** dialogue:

- **Type emails** of participants you want to enroll to a course. They can be email addresses of people who do not have an account in your Confluence instance. This means you can enroll anyone.
- When all set, click the **Enroll** button.

Participants will get an email with a link to the course. Each course link is unique, different people get different links.

You cannot enroll the same participant twice. However, you can delete a participant in the *Report* tab and enroll that person one more time.

Track course completion

To see a list of enrolled participants and track their course progress, click (Report) on the right hand sidebar on a course administration page. You will see who is enrolled to a course and their progress.