

Creating a Risk Matrix

Overview

The Source Table:

	Page	Date raised	Risk description	Likelihood	Impact	Severity	Owner	Progress on actions	Status
1	Project Five	24 Jan 2021	Customer refuses to approve deliverables/milestones or delays approval, putting pressure on project manager to 'work at risk'.	MEDIUM	MEDIUM	MEDIUM	Project Manager	Customer project manager is confirming their sponsor / senior supplier.	OPEN
2	Project Five	07 Jan 2021	Theft of materials, intellectual property or equipment.	LOW	HIGH	HIGH	Project Manager	NDA's issued. Security certificates confirmed for contractors.	OPEN
3	Project Five	09 Feb 2021	Acts of God for example, extreme weather, leads to loss of resources, materials, premises etc.	LOW	HIGH	HIGH	Project Manager	Public Liability Insurance confirmed along with additional premises insurance at site B.	OPEN
4	Project	23 Feb 2021	Stakeholder action delays	LOW	HIGH	HIGH	Project	Stakeholder	OPEN

The Result:

Likelihood / Impact	Count		
	HIGH	MEDIUM	Total
LOW	7	4	11
MEDIUM	5	3	8
HIGH	1		1
Total	13	7	20

Macro combination:

1. Wrap the source table manually or a macro generated with the [Pivot Table](#) macro.
2. Configure Pivot Table.

Macro configuration:

Pivot Table:

Row Labels	Likelihood
Column Labels	Impact
Calculated Column	Page
Operation Type	Count

Additional parameters:

- [Hide totals](#) of the pivot table.

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A Risk Matrix

Pivot Table | column = Likelihood | row = Impact | type = Count | sort = Count | decimalseparator =

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2	Project Five	07 Jan 2021	Theft of materials, intellectual property or equipment.	LOW	HIGH	HIGH	Project Manager	NDA's issued. Security certificates confirmed for contractors.	OPEN
3	Project	09 Feb 2021	Acts of God for	LOW	HIGH	HIGH	Project	Public Liability	OPEN

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A Risk Matrix

Created by Administrator last modified less than a minute ago

Likelihood / Impact	Count	Total
LOW	7	11
MEDIUM	5	8
HIGH	1	1
Total	13	20

Pivot Table settings

- Row labels: Likelihood
- Column labels: Impact
- Calculated column: Page
- Operation type: Count

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