

Configuring the pivot table

Read more:

- [Aggregation by date period and number range](#)
- [Managing pivot table options](#)

Select data series

To build a pivot table you need to set the row labels and (or) column labels and select the calculated columns.

Row labels - table columns that will be positioned horizontally in the pivot table.

Column labels - table columns that will be positioned vertically in the pivot table.

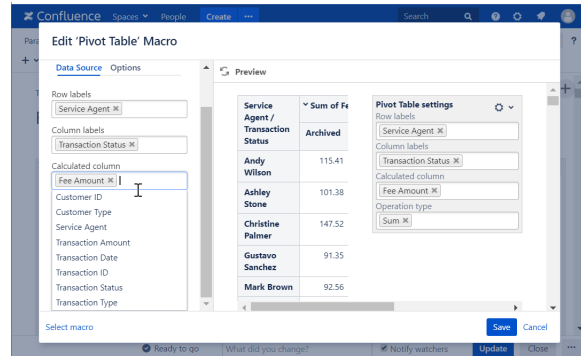
Calculated column - table columns that will be calculated or aggregated according to the selected operation type.

To select data series in the page view mode:

1. [Insert the Pivot Table macro](#).
2. Hover over the control panel on the right of the pivot table.
3. Select one or multiple rows and column labels and calculated column.
4. To save the modifications in the macro body, click the cogwheel icon and select **Save changes**.

To select data series in the page edit mode:

1. Switch the page to the edit mode.
2. [Insert the Pivot Table macro](#) and paste the table within the macro body.
3. Select the macro and click **Edit**.
4. Locate the options in the **Data source** tab and select the table columns containing data for pivot table generation.
5. Save the macro and the page.



Financial Data

Created by Admin, last modified just a moment ago

Service Agent / Transaction Status	Sum of Fee Amount				
	Archived	Pending	Processed	Rejected	Total
Andy Wilson	115.41	166.29	55.85	118.79	456.34
Ashley Stone	101.38	86.78	60.19	157.58	405.93
Christine Palmer	147.52	75.32	141.75	162.1	526.69
Gustavo Sanchez	91.35	160.45	83.18	139.85	474.83
Mark Brown	92.56	85.55	67.97	84.24	330.32
Peter Jacobs	172.89	103.83	121.3	120.34	518.36
Tom Oliver	133.3	52.46	137.17	85.03	407.96
Total	854.41	730.68	667.41	867.93	3120.43

Transaction ID	Transaction Amount	Fee Amount	Transaction Type	Service Agent	Transaction Date	Customer Type	Transaction Status	Transaction ID
557635953	1209.75	21.78	Loan Settlement	Tom Oliver	1/26/2018	Business	Rejected	2659EBCAE1290
550590899	1206	21.71	Mortgage Loans	Ashley Stone	3/2/2018	Business	Pending	31625GID3640
583205366	1234.13	19.75	Money Deposit	Gustavo Sanchez	2/7/2018	Business	Archived	1575GHDJ3372



When you select columns containing date or numeric values as the row/column labels you may need to [aggregate data by date or number range](#):

Source table

OrderDate	Total
1/6/2018	189.05
1/23/2018	999.50
2/9/2018	179.64
2/26/2018	539.73
3/15/2018	167.44
4/1/2018	299.40

The Pivot Table macros

Aggregation by date range

OrderDate	Sum of Total
1/2018	1602.09
2/2018	2044.33
3/2018	556.87
4/2018	1059.03
5/2018	1300.35
6/2018	1613.5

Aggregation by number range

Total	Count
100	9
200	10
300	6
400	1
500	5
>500	14
Total	45



You can generate a pivot table on Worklogs or Time Intervals. [Set the correct worklog settings](#) for the correct pivot table generation.

Select operation type

Count

Counts the number of entries in the selected column.

Useful parameters:

- [Setting the cell value delimiter](#)
- [Hiding totals](#)
- [Showing the source table](#)
- [Hiding control panel](#)

Sum

Sums the numeric values in the selected column.

Useful parameters:

- [Setting the cell value delimiter](#)
- [Setting the decimal separator](#)
- [Setting the thousands separator](#)
- [Setting the number of decimal places](#)
- [Showing data values](#)
- [Hiding totals](#)
- [Showing the source table](#)
- [Hiding control panel](#)

Average

Counts the average values over the values in the selected column.

Useful parameters:

- [Setting the cell value delimiter](#)
 - [Setting the decimal separator](#)
 - [Setting the thousands separator](#)
 - [Setting the number of decimal places](#)
 - [Showing data values](#)
 - [Hiding totals](#)
 - [Showing the source table](#)
 - [Hiding control panel](#)
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Multiplication

Multiplies the numeric values in the selected column.

Useful parameters:

- [Setting the cell value delimiter](#)
- [Setting the decimal separator](#)
- [Setting the thousands separator](#)
- [Hiding totals](#)
- [Showing the source table](#)
- [Hiding control panel](#)

	Multiplication of Adhesive	Multiplication of Primer
Total	8.24	27.81

Pivot Table settings ⚙️

Row labels

Click and start typing...

Column labels

Click and start typing...

Calculated column

Adhesive ✕ | Primer ✕

Operation type

Multiplication ✕

	Foamed concrete blocks	Adhesive	Primer	Putty
Number	15	2	3	2
Price, EUR	1	4	9	6
EUR/USD rate	1.03	1.03	1.03	1.03

Min / Max

Finds the minimal / maximal value in the selected column.

Useful parameters:

- [Setting the cell value delimiter](#)
- [Setting the decimal separator](#)
- [Hiding totals](#)
- [Showing the source table](#)
- [Hiding control panel](#)

Literal

Outputs the list of unique values matching the selected criteria.

Useful parameters:

- [Setting the cell value delimiter](#)
- [Hiding totals](#)
- [Showing the source table](#)
- [Hiding control panel](#)
- [Setting the literal value delimiter](#)

