Managing Filters in the Page View Mode

This version of the app's documentation is outdated. Please find the information you're looking for here:

- Table filtration
- Sorting, freezing and other table viewing options
- Configuring the filtration pane

Managing Filters in Page View Mode
Table Filter for Confluence add-on allows you to manage filters in the page view mode. You can add all types of filters, remove the unnecessary filters, and regulate the order of filters on the filtration pane and set their width. You can save all the modifications, including the selected or specified filtration values in the macro body on the fly.

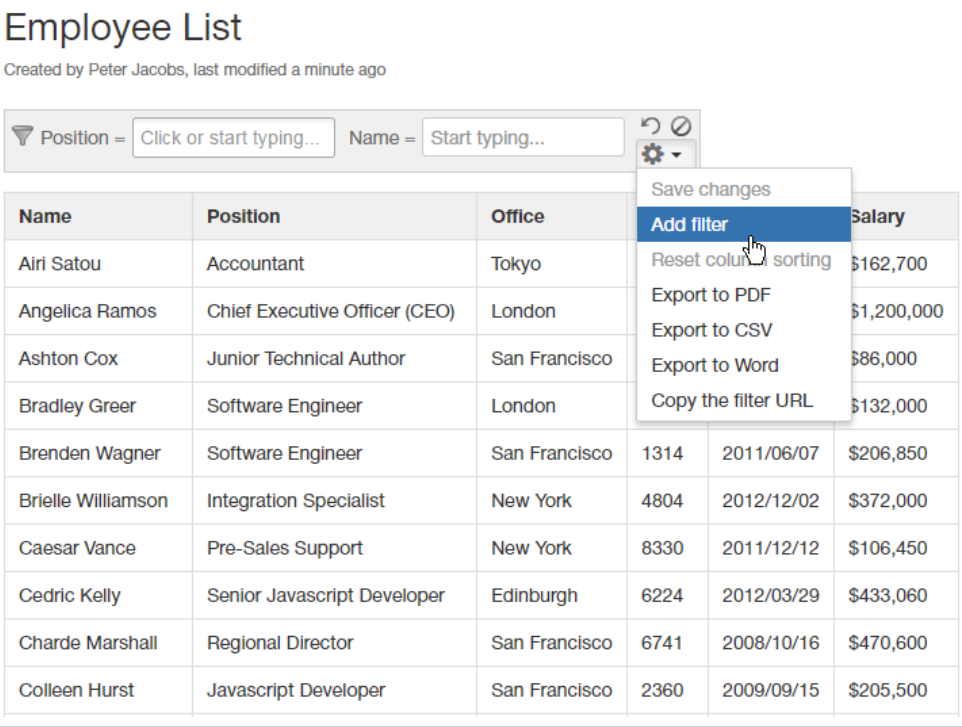
Starting from version 3.1.0 Table Filter add-on supports management of filters in the view page mode. In such a way, you can manage filters of all types, including the box for hiding specific columns of the table.

- This version of the app's documentation is outdated. Please find the information you're looking for here:
- Adding filters in the page view mode
- Deleting filters in the page view mode
- Saving default values for filters in the page view mode
- Regulating filter width in the page view mode
- Changing order of filters on the filtration pane
- Resetting default values
- Resetting the sorting order
- Sharing filtration results with colleagues
- Setting the Date Format

You may encounter the four situations, as follows:

You have inserted the table into the Table filter macro, added filters and saved the page.

In this case, you will see the screen similar to the one displayed. You can add new filters by clicking the cogwheel icon and then selecting **Add filter.**

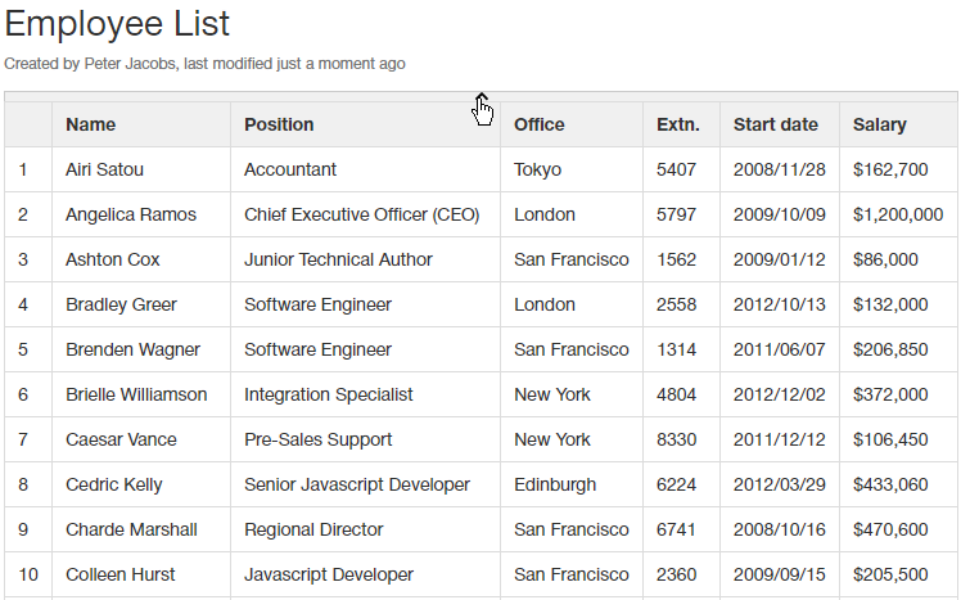


You have inserted the table into th

In this case, you will see the screen
cogwheel icon and then selecting **Ad**

You have inserted the table into the Table filter macro and enabled automatic row numbering or/and default sorting.

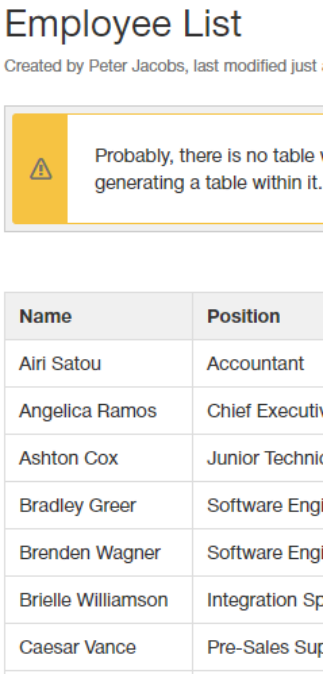
In this case the filtration is displayed as collapsed. You can expand it by hovering over the table header and clicking the appeared expanding pane. Then you can add filters by clicking the cogwheel icon and selecting **Add filter**.



	Name	Position	Office	Extn.	Start date	Salary
1	Airi Satou	Accountant	Tokyo	5407	2008/11/28	$162,700
2	Angelica Ramos	Chief Executive Officer (CEO)	London	5797	2009/10/09	$1,200,000
3	Ashton Cox	Junior Technical Author	San Francisco	1562	2009/01/12	$86,000
4	Bradley Greer	Software Engineer	London	2558	2012/10/13	$132,000
5	Brenden Wagner	Software Engineer	San Francisco	1314	2011/06/07	$206,850
6	Brielle Williamson	Integration Specialist	New York	4804	2012/12/02	$372,000
7	Caesar Vance	Pre-Sales Support	New York	8330	2011/12/12	$106,450
8	Cedric Kelly	Senior Javascript Developer	Edinburgh	6224	2012/03/29	$433,060
9	Charde Marshall	Regional Director	San Francisco	6741	2008/10/16	$470,600
10	Colleen Hurst	Javascript Developer	San Francisco	2360	2009/09/15	$205,500

You have not inserted the table int

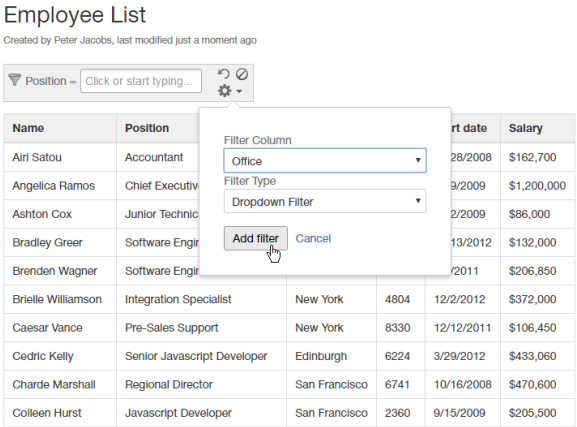
In this case, you will see the corresp
to switch the page to the edit mode a
when editing the page or viewing it.



Adding filters in the page view mode

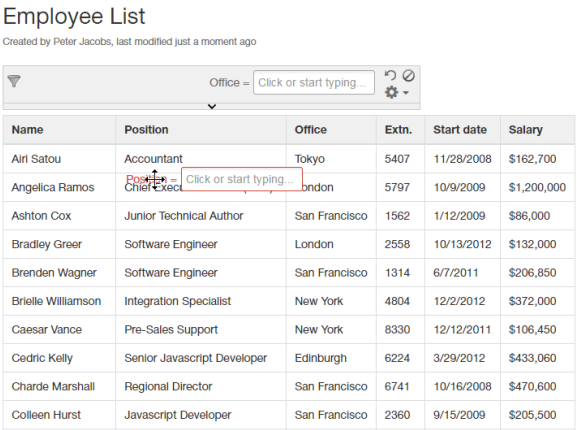
1. On the filtration pane, locate the cogwheel icon and click it.
2. Select **Add filter**.
3. Select the appropriate column and filter type.
4. Click **Add filter**.
5. To save the modifications in the macro body, click the cogwheel icon and select **Save changes**.

> If adding the number or date filters, additional configuration of the data format may be required.



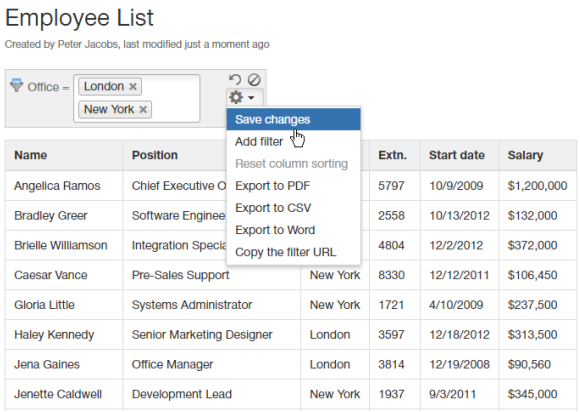
Deleting filters in the page view mode

1. On the filtration pane, locate the filter you want to delete.
2. Click and drag the filter to the bottom of the page. It is highlighted red.
3. Release the left mouse button. The filter will be deleted.
4. To save the modifications in the macro body, click the cogwheel icon and select **Save changes**.



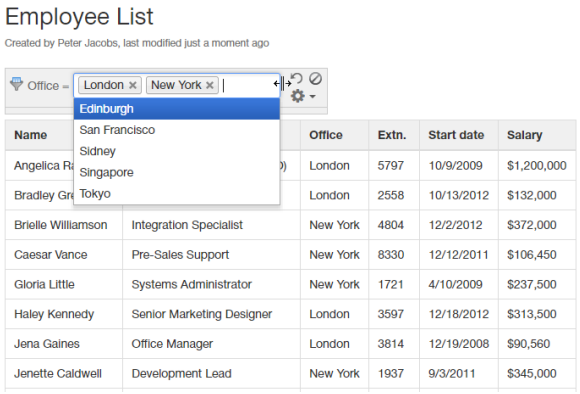
Saving default values for filters in the page view mode

1. Locate the filter you want to specify default values for.
2. Select or enter the appropriate default values for one or multiple filters.
3. To save the modifications in the macro body, click the cogwheel icon and select **Save changes**.



Regulating filter width in the page view mode

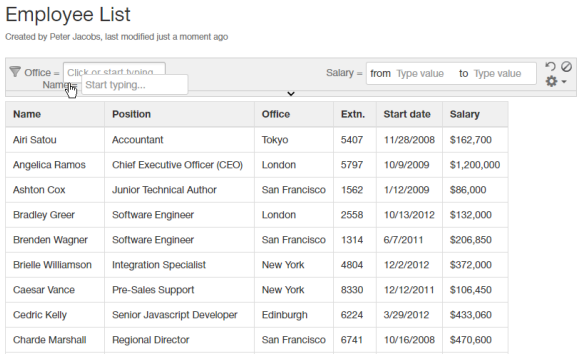
1. Locate the filter box which width you want to change.
2. Position the mouse pointer at the right border of the filter box, until the cursor changes.
3. Click and hold the left mouse button and drag the filter box border to the left or or to the right.
4. Release the left mouse button when width of the filter box is appropriate.
5. To save the modifications in the macro body, click the cogwheel icon and select **Save changes**.



> You can change the box width for the following filter types:
>
> - Dropdown filter
> - Free text filter
> - Global filter
> - Visual filter
> - Hide columns selector

Changing order of filters on the filtration pane

1. Locate the filter box which position on the filtration pane you want to change.
2. Click and drag the filter box to the appropriate position on the filtration pane.
3. Release the left mouse button when complete.
4. To save the modifications in the macro body, click the cogwheel icon and select **Save changes**.

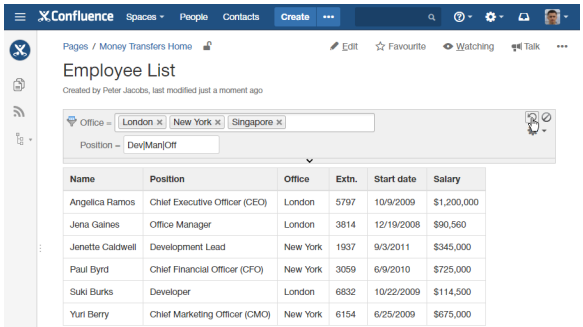


Resetting default values

Table Filter and Charts add-on allows you to temporarily reset the defined filtration values. This may be useful when you deal with the table with multiple filters applied. Instead of clearing values for each filter, you can do this at once.

To reset filtration values:

1. Open the page with the table.
2. On the filtration pane, locate and click the **Reset all filters** icon.



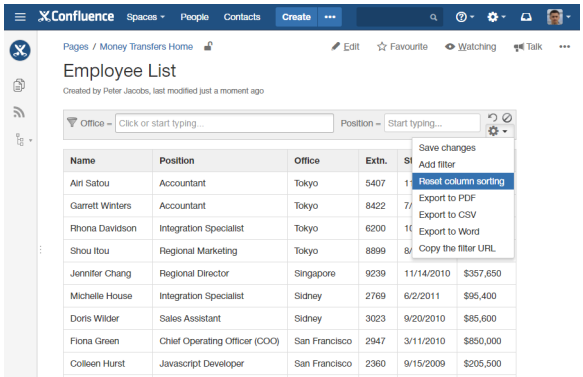
All values in the filters are reset. The default filtration values will be restored upon the page reload.

Resetting the sorting order

Table Filter and Charts add-on allows you to reset the applied sorting order.

To reset the default sorting order for columns:

1. Open the page with the table.
2. On the filtration pane, locate and click the cogwheel icon.
3. Select **Reset column sorting**.

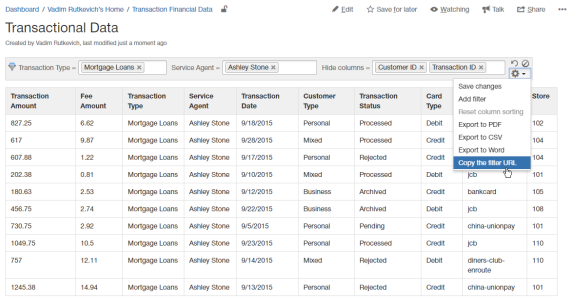


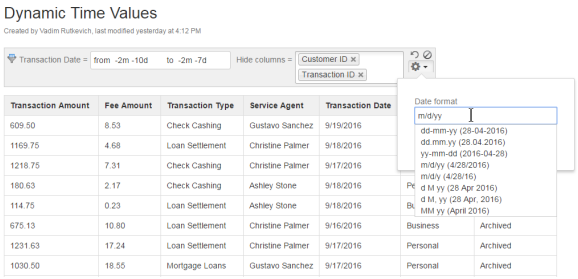
Sharing filtration results with colleagues

Table Filter and Charts add-on allows you to share the filtered results with your colleagues. The sharing link contains all the necessary filtration parameters and the sorting order that can temporarily override the currently set filtration parameters and sorting. The saved filtration parameters are not affected anyhow by this method until you rewrite them by saving changes.

To share the filtration results:

1. Open the page with the table.
2. On the filtration pane, locate and click the cogwheel icon.
3. Select **Copy the filter URL**.
4. Share the link with colleagues.



Setting the Date Format

1. Open the page with the table.
2. On the filtration pane, locate and click the cogwheel icon.
3. Select **Modify settings**.
4. Select the appropriate date format from the pre-defined patterns or specify your custom format.